

# January report2021

UCCD Aswan

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## I. General Activities Highlights

### 1. University Management Meeting:

The deputy has a meeting with the president of university Aswan University , to get his approval for conducting the 2nd round table in late Feb, and the president approves the activity.

The deputy has a meeting with the vice president with the head of finance and administration to follow up in the process of the UCCD bylaw approval from the Ministry of Finance, and the meeting ended by no result as the head of central administration unit is refusing to proceed till UCCD have a Director in board.

### 2. Linkage with Stakeholders

#### a. ITI Corporation

The deputy discuss during a meeting with the director of ( ITI- Aswan ) ways of cooperation and both parties agreed to develop and sign a cooperation agreement to offer training opportunities, offline at the center as well as online, both parties are planning to launch the first training in february 2021 and training period will be run for 2 weeks.

Below table is presenting the courses that are going to be offered by ITI for Grade 3 and 4 of Aswan university students ,and all students who are going to complete the course will be eligible for issuing training certificates form ITI :

#	Course Name	Duration(hours )
1	ITI 101 Train of Trainers	45
2	Fundamentals of Web Development(HTML, CSS, Java Script)	45
3	2D Graphics (Adobe After Effects)	45
4	Programming Fundamentals using Python	45
5	Intro to MEAN (MongoDB - NodeJS - Angular)	45
6	Developing Web Applications(PHP, MySQL, Laravel)	45
7	Developing Mobile Applications using Flutter	45
8	ASP.NET Core	45
9	System Administration(Red Hat Linux Administration)	45
10	IC Design Layout	45

In addition to the training opportunities for students, UCCD Manage to get a training opportunity for one of UCCD Staff member in TOT training which was targeting university faculty staff who are able to create a passion with the students towards using technology, in their search for a job the training Address three main aspects.

#### 1) Computational thinking

Represented in Study of the Harvard course and the EDX platform introduction to computer science, also contain these topics :

Abstraction ,Algorithms ,Binary system, data structure and Debugging and error analysis , complexity and programming with different languages. .

## 2) Computer Digital literacy

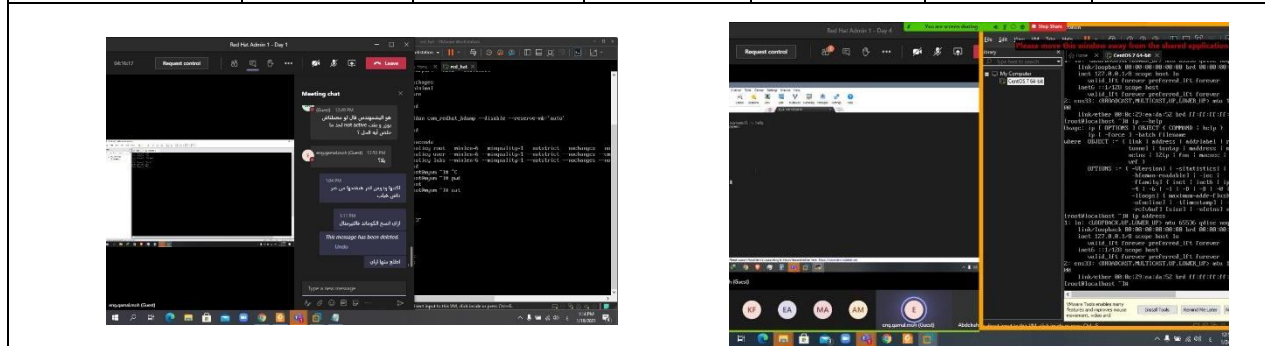
Includes : Networking Internet ,Security and Privacy and Cloud Collaboration

## 3) Technology Trends and IT Career Opportunities

A Series of invited lectures /workshops to introduce the student to the new tech trends and IT career opportunities through AI machine learning ,Mobile app development ,freelancer ,digital marketing and the internet of things.

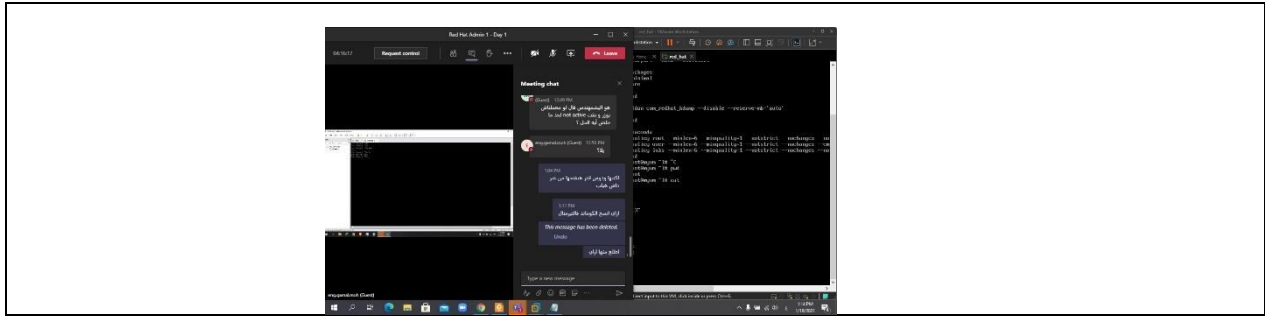
### A. Virtual web development Course:

Course\Round	Total	Male	%	Female	%	Disable
R1	23	12	52%	11	48%	0



### A. Virtual 2D Graphics Course:

Course\Round	Total	Male	%	Female	%	Disable
R1	23	9	39%	14	61%	0



**a. El Tawfeek Company Cooperation**

A meeting was held with the Director and Marketing Director of Al-Tawfiq Contracting Company to discuss cooperation opportunities. It was agreed to conclude a cooperation agreement and its terms are currently being drawn up. The meeting resulted by approving the cooperation in offering internship program in the following tracks :

- Engineering Tracks for 200 students
- Accounting Tracks for 200 Students

Partnership agreement will be signed after consulting the signing proposed dates of the presidents of Aswan university.

Worth to mention that the company already started by giving 5 internship opportunities in company and sites for the engineering graduates and fresh graduates of the company, the opportunities announced and 17 apply and UCCD will review the application to nominate from them.



**b. American Cultural Center Cooperation**

After the online Meeting with the head of the American culture center to discuss the cooperation between both entities, and based on the discussion the american culture center that resulted by offering 30 seats for UCCD Aswan to select students and graduates to attend training course: Customer Services and 1st Time manager, UCCD based on the announcement for these opportunities , 35 application received , 30 interviews conducted and 20 selected and nominated students to attend , late December the training has been conducted as follow:

- Customer Services workshop : the workshop was for 12 hours , and targeted graduates and students.
- 1st Time Manger Workshop : the workshop was for 12 hours , and targeted graduates with limited work experience.

**B. Virtual customer service Course:**

Course\Round	Total	Male	%	Female	%	Disable
R1	15	5	33%	10	67%	0

### B. Virtual first time manager Course:

Course\Round	Total	Male	%	Female	%	Disable
R1	3	2	66%	1	34%	0

### 3. Staff Recruitment

After the resign of the training coordinator in UCCD , the job has been announced and 5 applicant has apply to the position and after passing the interview process , Moatafa Salah has been selected to the position, and the transferring process completed and Mostafa start his work in UCCD by 15th of Jan, also with the resign of the RO , another process of recruitment has been went through also for this position and Dr Mahmoud Anber has been selected for the position and process of transferring is in process.

Mona Foad the data and information specialist has demonstrated excellent performance in providing career services for the students during FY20 , mona has been promoted for the position of Career development specialist starting Jan 2021, and the position of Data and information Specialist has been announced and 7 application has been interviewed for this position and after passing the interview process kerstin Adel has been selected for the position and start her work at UCCD by 15th of Jan.

### 4. Staff Capacity Building

During this month the team went through capacity building activities as follow :

#### CFD Training :

- The Deputy attend CDF training - phase two
- CDS and IT attend CDF training phase one

#### ITI – TOT :

- CDS also attend TOT training with ITI Aswan

**KPI Session :**

To introduce the new team to the UCCD KPI\Plan , orientation session has been conducted by the Project PM , in which KPI for each role explained , Performance Management process and UCCD Plan also discussed and explained , and hand out has been given for each one. The session was attended by all the team of UCCD.

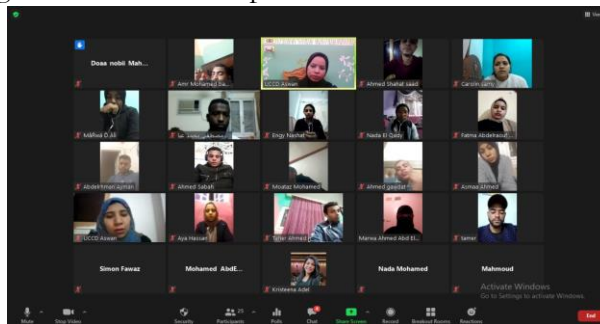
## II. UCCD Training Highlights

### 1. Interview / Registration/ Preparation of courses

During this month UCCD Aswan completed 100 interviews.

All student's data registered in the system, in addition technical support has been provided for more than 40 students

Zoom preparation sessions for two rounds run for students who have been selected for the coming rounds in order to ensure that they can use zoom online and solve their technical problem in addition to explaining and receiving all documentation processes and documents needed.



### 2. +16 Training:

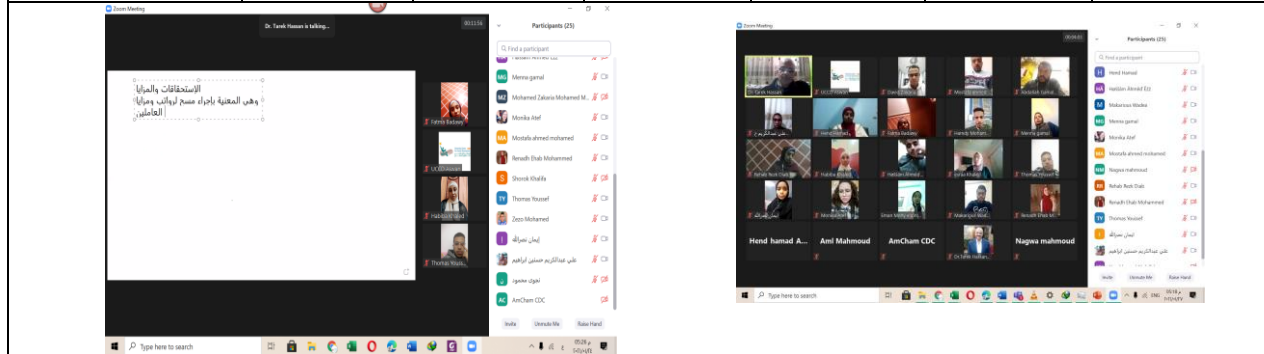
During this month the center ran 2 rounds in different fields HR, Customer Service with a total of 45 participants.

Course\Round	Total	Male	%	Female	%	Disable
Total	45	19	33%	26	67%	0

### C. Virtual HR Course:

One of HR Training (R5) was conducted with a total 21 of participants.

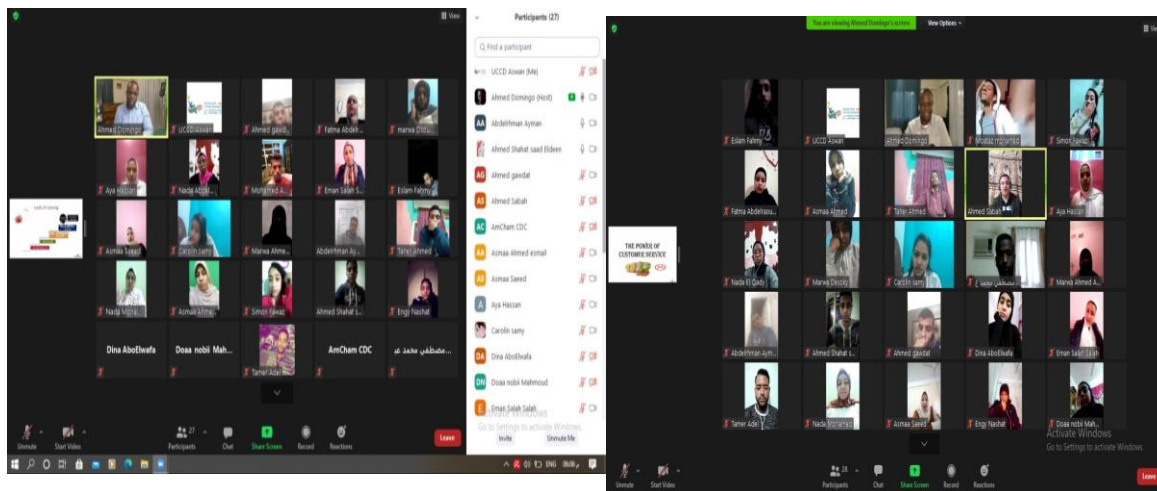
Course\Round	Total	Male	%	Female	%	Disable
R5	21	9	43%	12	57%	0



### D. Virtual Customer Service Course:

Two Round of Customer Service Training (R5) was conducted with a total of 24 participants.

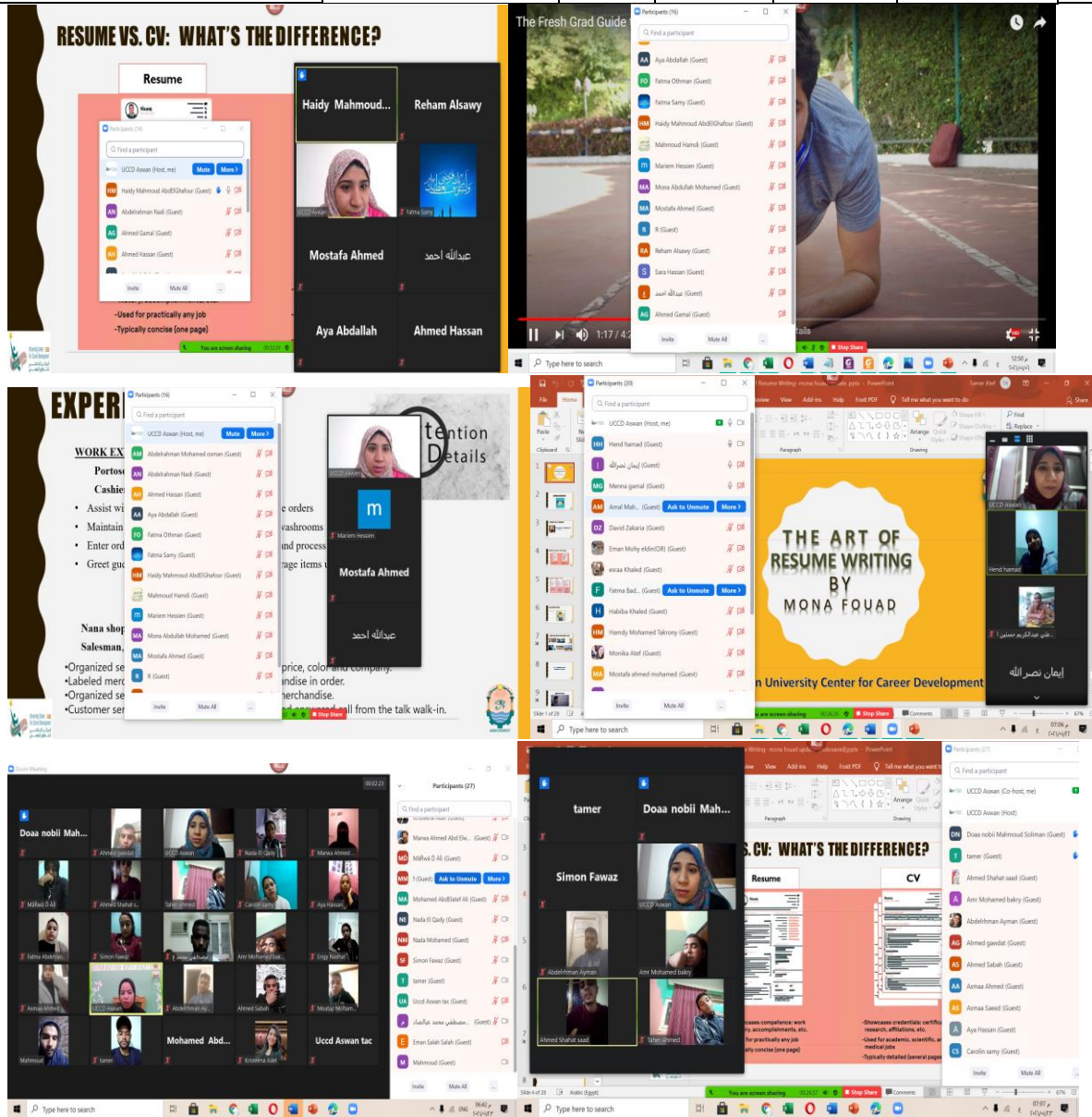
Course\Round	Total	Male	%	Female	%	Disable
R5	24	10	42%	14	58%	0



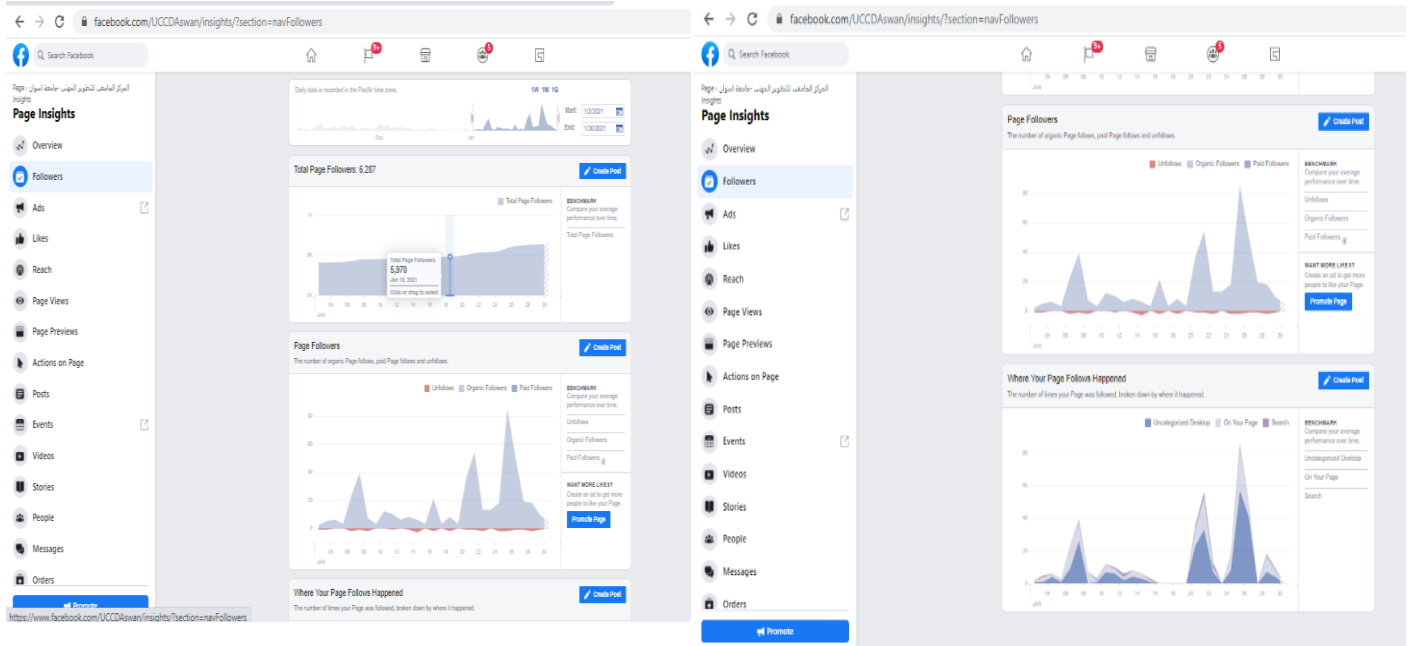
## 2. Resume Writing workshop

During this month UCCD Aswan conducted five online resume writing workshops with a total of 86 students attended.

Course Name	No. of Trainees	Male s	%Male s	Female s	% Females	Disability
Resume writing workshop 5	10	4	40%	6	60%	0
Resume writing workshop6	16	7	44%	9	56%	
Resume writing workshop 7	16	7	44%	9	56%	
Resume writing workshop8	20	9	45%	11	55%	
Resume writing workshop 9	24	11	46%	13	54%	



### 3. Career Advising Sessions



Course\Round	Total	Male	%	Female	%	Disable
Resume critique	15	6	40%	9	60%	1

### 3. Facebook Management

**UCCD Aswan – Facebook page**, the page like over 6K likes, more than 2.8 K page views, posts reach exceeds 29.3K and post engagement exceed 6.4 K, and more than 6.2 K followers.

#### 4. Plan for Next period

- 1-Implement 2 info sessions .
- 2- Finalizing the cooperation agreement with the group of Al-Salam schools and Al-Tawfiq Contracting Company.
- 3-Implement marketing online campaigns to engaged students and graduates for the job fair.
- 4- Arranging to hold the second round table meeting in the presence of the University President Dr/ Ahmad Ghaleb .